

Procurement Notice *Technical Assistance on supporting the development of cabinet business processes (cabinet manual/handbook) and Guidelines for public policy formulation process and procedure at the Center of Government, Office of the Prime Minister, FGS* has been updated. ✕

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🕒 Last updated today

Somalia

Institution

World Bank

Procurement type

Consulting Services - Individual

Notice Type

✓ Request for Expression of Interest

Project

Somalia Capacity Injection

Title

Technical Assistance on supporting the development of cabinet business processes (cabinet manual/handbook) and Guidelines for public policy formulation process and procedure at the Center of Government, Office of the Prime Minister, FGS

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

COUNTRY: Federal Government of Somalia (FGS)

NAME OF PROJECT: Somali Capacity Injection Project (CIP)

PROJECT ID: P149971 **Grant No.:** TF-A0415

Assignment Title: Technical Assistance on supporting the development of cabinet business processes (cabinet manual/handbook) and Guidelines for public policy formulation process and procedure at the Center of Government, Office of the Prime Minister, FGS

Reference No.: Ref: SO-OPM- 47814-CS-INDV

Place of assignment: Mogadishu, Somalia

The Office of the Prime Minister, Federal Government of Somalia has received a grant from the International Development Association (IDA) of the World Bank toward the cost of the Somali Capacity Injection Project, Project ID: P149971.

The Project Coordination Unit (PCU), Capacity Injection Project (CIP) under the Office of the Prime Minister, FGS intends to apply part of the proceeds of these Grants to engage an individual consultant to work for technical assistance on supporting the development of cabinet business processes (cabinet manual/handbook) and Guidelines for public policy formulation process and procedure at the Center of Government, Office of the Prime Minister, FGS in consultation with the Permanent Secretary, Office of the Prime Minister of Federal Government of Somalia.

The consulting services ("Services") is required to be undertaken as an individual consultant supporting to the Office of the Prime Minister of Federal Government of Somalia to carry out the implementation of the development of cabinet business processes (cabinet manual/handbook) and Guidelines for public policy formulation process and procedure at the Center of Government, Office of the Prime Minister, FGS. The individual consultant will undertake all the specific required tasks detailed out in the Terms of Reference (TOR).

The assignment is expected to be conducted and reports delivered within **180 person-days**.

The detailed Terms of Reference (TOR) for the assignment can be found at the following website:

<https://cip.gov.so/procurement/> (<https://cip.gov.so/procurement/>) or it can be provided upon submission of application in person or by e-mail. The e-mail address is provided below.

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The qualification, experience and competencies include:

- At least Masters' degree in Public Policy, Public Administration, Organizational development, Human Resource Management, or closely related field
- Minimum of 15 years' relevant experience in public policy part of which must be in similar environments
- Extensive international experience in assisting governments to develop and strengthen capacities for policy development, management, coordination and monitoring, including experience of such work in developing/transition countries
- Capacity to draw on a wide range of expertise in responding to the broad range of responsibilities of center of government issues
- Experience and expertise in providing policy advice and analysis, and carrying out policy coordination and monitoring, at the center of government
- Work experience with government administrations and international donors in post-conflict environments
- Experience in building consensus, creating teams and coordination of diverse agendas
- Demonstrated experience working with governments of developing countries including fragile and conflict-affected states. Experience working in Somalia would be preferable.
- Ability to perform well under pressure
- Demonstrated ability to effectively communicate orally and in writing.

The Project Coordination Unit (PCU), Capacity Injection Project (CIP) under the Office of the Prime Minister, FGS now invites eligible individual consultant ("Consultant") to indicate their interest in providing the Services. Interested individual consultant should provide information demonstrating that He/She have the required qualifications and relevant experience to perform the Services and furnish the Curriculum Vitae (CV).

Attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers dated January 2011* ("Consultant Guidelines"), setting forth the World Bank's Policy on conflict of interest.

A Consultant will be selected in accordance with the procedures set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* dated January 2011 (revised July 2014) - **Selection of Individual Consultant**.

Interested Consultant may obtain further information at the address below during office hours from 8:30am to 4:30pm Mogadishu time (Excluding public holidays).

Expressions of interest (EOI) should be delivered (in person or by e-mail) in a written form in three (3) hard copies (if not by e-mail) to the address below by **Saturday, November 21, 2020 at 2.00pm (Mogadishu, Somalia Local Time)**.

Att: Procurement Office

Project Coordination Unit (PCU)

Capacity Injection Project (CIP)

Office of the Prime Minister,

Villa Somalia,

Mogadishu, Somalia

E-mail: cip.procurement@opm.gov.so (<mailto:cip.procurement@opm.gov.so>)

Contact information

Office of the Prime Minister, FGS

Project Coordination Unit (PCU)

Mogadishu, Somalia

00252618955291

cip.procurement@opm.gov.so

Deadline

21 Nov 2020

Date Posted

26 Oct 2020

Status *

Open

DB Reference No

WB-P579759-10/20

Loan No/Financing

TFA0415

Borrower/BID

SO-OPM-47814-CS-INDV

Project Id

P149971

Language

English

Related Notices and Contract Awards

WB-C571438-10/20 (<https://devbusiness.un.org/content/provision-consultancy-service-development-civil-service-pay-and-grading-policy-pay-grading>)

WB-P559408-09/20 (<https://devbusiness.un.org/content/procurement-ict-equipment-digital-storage-system-records-archives-management-fgs>)

WB-P555784-09/20 (<https://devbusiness.un.org/content/consultancy-service-support-rapid-assessment-requirements-and-specifications-human-resource>)

WB-C553817-09/20 (<https://devbusiness.un.org/content/development-five-year-puntland-development-plan-3-fypdp-3-2020-2024>)

WB-C550106-08/20 (<https://devbusiness.un.org/content/small-contracts-award-dircqsindvsss-3683>)

WB-P549402-08/20 (<https://devbusiness.un.org/content/rapid-assessment-of-the-human-resources-management-information-system>)

WB-C549224-08/20 (<https://devbusiness.un.org/content/small-contracts-award-dircqsindvsss-3539>)

WB-C528690-05/20 (<https://devbusiness.un.org/content/small-contracts-award-dircqsindvsss-1907>)

WB-C528291-05/20 (<https://devbusiness.un.org/content/small-contracts-award-dircqsindvsss-1843>)

WB-P519732-04/20 (<https://devbusiness.un.org/content/consultancy-develop-strategic-plans-beneficiary-institutions-puntland>)

*** Definition of status types:**

Open - Procurement notice is open for bidding;

Closed - Deadline has passed;

Cancelled - Procurement process is cancelled;

N/A - Not applicable, for General Procurement Notices with unspecified deadlines.

Please note that due to the difference in time zones, the actual deadline time may be a few hours earlier or later than when the status changes from Open to Closed on the website. Please do not solely rely on the above status and take note of the deadline in local time (found in the body of the text of each procurement notice).

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